

**FORM 15**  
**ENFORCEMENT NOTICE IN TERMS OF SECTION 95 OF THE PROTECTION OF PERSONAL INFORMATION ACT 4 OF 2013)**

**REGULATIONS RELATING TO THE PROTECTION OF PERSONAL INFORMATION, 2018**  
 [Regulation 12(2)(c)]

Reference number: \_\_\_\_\_

A	DETAILS OF DATA SUBJECT
Name(s) and surname/ registered name of data subject/complainant/aggrieved party:	
Unique Identifier/ Identity Number	
Residential, postal or business address:	
	Code (    )
Contact number(s):	
Fax number E-mail address:	
B	DETAILS OF RESPONSIBLE PARTY
Name(s) and surname/ Registered name of responsible party:	
Residential, postal or business address:	
	Code (    )
Contact number(s):	
Fax number/ E-mail address:	
<p><b>Complaint received by:</b></p> <p>_____</p> <p>(Full name(s) and surname)</p> <p>Date received:</p> <p>_____</p> <p>Responsible party:</p> <p>_____</p> <p>(Full names)</p>	
<p><b>A. The Enforcement Committee has concluded that the protection of personal information of the data</b></p>	

**subject has been interfered with as follows:**

- A breach of the conditions for the lawful processing of personal information.
- Non-compliance with the duty to notify security compromises (section 22 of the Protection of Personal Information Act 4 of 2013)
- Non-compliance with the duty of confidentiality (section 54 of the Protection of Personal Information Act 4 of 2013)
- Non-compliance with obligations for direct marketing by means of unsolicited electronic communications (section 69 of the Protection of Personal Information Act 4 of 2013)
- Non-compliance with obligations regarding the inclusion of personal information in directories (section 70 of Protection of Personal Information Act 4 of 2013)
- Non-compliance with obligations regarding automated decision making (section 71 of the Protection of personal Information Act 4 of 2013)
- Non-compliance with obligations regarding personal information outside the (section 72 of the Protection of Personal Information Act 4 of 2013)
- Breach of the provision of a code of conduct issued in terms of section 60: Code of Conduct .....of (Reference .....

**B. The reasons for reaching this conclusion are:**

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**C. The responsible party is hereby ordered to:**

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Take the following specified steps:

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To refrain from taking the following specified steps:

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To stop the processing, the following specified personal information:

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To stop processing of personal information for the following purpose:

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To stop the processing of personal information in the following manner:

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**D. Urgency**

The Regulator directs that this notice should be complied with a matter of urgency for the following reasons:

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**E. Time periods**

The responsible party must comply with this Enforcement Notice and the directives under C after 30 (thirty) working days from receiving this notice.

The responsible party must comply with this Enforcement Notice and the directives under C after 4 (four) working days from receiving this notice.

**F. Right of Appeal**

The responsible party may appeal against this Enforcement Notice within 30 (thirty) working days of receiving this notice.

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Regulator (Represented by)